*City of Napoleon, Ohio*

# TREE COMMISSION MEETING MINUTES

Monday, August 17, 2020 at 6:00 pm

**PRESENT**

| | |
|---|---|
| Committee Members | Larr Etzler-Chair, Gary Haase |
| City Council Representative | Molly Knepley |
| Comm. Members via WebEx | Ed Clausing, Kyle Moore signed on at 6:08 pm |
| City Staff | Aron Deblin |
| Clerk of Council | Roxanne Dietrich |
| Others | |
| **ABSENT** | |
| Commission Member | Dave Volkman |

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## CALL TO ORDER

Chairman Etzler called the Tree Commission meeting to order at 6:00 pm.

## APPROVAL OF MINUTES

Hearing no objections or corrections, the minutes from the July 20, 2020 Tree Commission meeting stand approved as presented.

## TREE CALL REPORTS

Deblin reported three calls were received and all three were for removals. 420 and 417 Welsted both have trees that are dying. Both of the trees are not in the right-of-way; therefore, the trees are the responsibility of the homeowners. 1109 Sheffield asked to have a tree trimmed that is going over the neighbor's driveway. The trees need more than a trim as they are in bad shape. The City arborist, Jamie Howe, looked at the trees and recommended both trees be removed. These trees have been added to the 2021 Spring Removal List.

## AWARD FALL REMOVAL CONTRACT

Deblin stated two bids were received. All Seasons at $11,925.00 and A Cut Above the Rest came in at $11,345.00. At the last meeting, Lulfs talked about the Electric Department covering their stump removals, that cost is $2,100 of the $11,345. That would take our budget portion down to $9,245.00. That is still $700 more than the estimate. The tree at 616 Webster is a recent insurance claim and the cost to remove that tree is $3,200. Etzler said the tree on Pontious Place is a fairly large tree also. Deblin said it is, the cost to remove that tree is $1,500. There was another large tree on West Clinton that will cost $1,500 to have that tree removed. Haase asked are these silver maple trees? Deblin replied some are and some are not. There are a couple of Red Maples and Norway Maples. In driving through town the last couple of months, we are starting to lose a lot of maple trees, it is not just silver maples. The trees are dying from the top out and working its way down. Etzler asked if they are bigger maple trees? Deblin replied it is all sizes. It is something we will have to watch. Our spring removal number may be more than expected. A few trees looked really well in the spring and have changed quickly. We have had problems with the Silver Maples. There are six trees that I am watching, two are Red Maples and the other four are Norway Maples according to our records.

Motion: Haase Second: Etzler
to Approve Contract Award to All Seasons

Roll call vote on the above motion:
Yea-Haase, Etzler, Knepley, Moore, Clausing
Nay-
**Yea-5, Nay-0. Motion Passed.**

**AWARD FALL TOPSOIL CONTRACT**

Deblin reported one bid was received and that was from North Branch Nursery. North Branch is the usual contractor that performs this work. Their bid was $2,500 for 31 holes, that breaks down to $80.65 per hole. That is lower than their spring price of $89 per hole. Spring was heavy but, we should be caught up now.

Motion: Etzler Second: Knepley
to Approve Awarding the Bid to North Branch Nursery at $2,500

Roll call vote on the above motion:
Yea-Haase, Etzler, Knepley, Moore, Clausing
Nay-
**Yea-5, Nay-0. Motion Passed.**

**REVIEW FALL TRIMMING LIST**

Deblin said depending on how it works out with the Electric Department on the stump removals, there should be approximately $10,200 left to do the trimming work. The area focused on will be from Glenwood working our way East to the South between Riverview and the railroad tracks through Washington, Clinton, Park, Sheffield, Strong, Norton and Haley. Clausing asked if the maps can be emailed to the Commission. Deblin said the bids will be mailed out next Friday.

**ARBOR DAY**

Etzler said he looked at the emails from Stephanie at ODNR and Arbor Day can be celebrated any time of the year. The average day for peak colors in this area is October 26th. Days of significance in October for tree or forest events are, October 27th is Theodore Roosevelt's birthday. He was born in 1858. Also, on October 27th the Great Basin National Park was established. This park is known for bristlecone pines. Closer to our area on October 1st Wayne National Forest was established it is the only national forest in Ohio. Cuyahoga Valley National Park as established on October 11th. Of the three dates, I lean toward October 27th in honor of Theodore Roosevelt's birthday who established the national park system. I would like to get something to the Mayor for him to write a speech. There will not be a tree planting, I think we will still be under social distancing in another two months. We are not going to get group together to plant a tree. We could have a small group or have North Branch Nursery plant a tree the week of October 19th and read the proclamation on October 27th and get photos of the tree being planted. If we get some good photos, we could put something in the newspaper about the celebration. Deblin said if we are afraid to plant a tree due to social distancing, I'm not sure how we are going to have an Arbor Day celebration. Are we going to get people together? Etzler *No*. Deblin said then I don't see the sense in wasting the money for them to deliver one special tree. I say we use one that is already planted. Etzler-okay that is fine. Haase aksed does that make it Arbor Day? Etzler said Arbor Day for Napoleon. Deblin said another option is we can do it in the spring and plant a tree.

**OTHER MATTERS**

None.

**ADJOURNMENT**

Motion: Haase Second: Knepley

to adjourn the Tree Commission meeting at 6:23 pm.

Roll call vote on the above motion:

Yea-Haase, Etzler, Knepley, Moore, Clausing

Nay-

**Yea-5 Nay-0. Motion Passed.**

**Approved**

September 21, 2020 Larr Etzler

Larr Etzler, Chairman

*City of Napoleon, Ohio*

# TREE COMMISSION SPECIAL MEETING MINUTES

Monday, August 24, 2020 at 5:45 pm

**PRESENT**

| | |
|---|---|
| Committee Members | Dave Volkman-Acting Chair |
| Members on WebEx | Ed Clausing, Gary Haase |
| City Council Representative | Molly Knepley |
| City Staff via WebEx | Aron Deblin |
| Clerk of Council | Roxanne Dietrich |
| **ABSENT** | |
| Commission Members | Larr Etzler, Kyle Moore |

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**CALL TO ORDER**

Acting Chair Volkman called the Tree Commission meeting to order at 5:45 pm.

**RESCIND MOTION OF AWARD-FALL REMOVAL CONTRACT**

Deblin explained at the last meeting it was reported two bids were received for the Fall Removal Contract. One bid was from All Seasons and the other was from A Cut Above the Rest, who had the low bid. The wrong name was mistakenly made for the motion.

Motion: Clausing Second: Haase
to Rescind the Motion made at the August 17, 2020 Tree Commission Meeting Awarding the Fall Removal Contract to All Seasons Contracting.

Roll call vote on the above motion:
Yea-Knepley, Clausing, Volkman, Haase
Nay-
**Yea-4, Nay-0. Motion Passed.**

**AWARD FALL REMOVAL CONTRACT TO A-CUT-ABOVE-THE-REST**

Motion: Knepley Second: Clausing
to Award the Fall Removal Contract to A-Cut-Above-the Rest for $11,345.00

Roll call vote on the above motion:
Yea-Knepley, Clausing, Volkman, Haase
Nay-
**Yea-4, Nay-0. Motion Passed.**

**ADJOURNMENT**

Motion: Haase Second: Knepley
to adjourn the Tree Commission meeting at 5:48 pm.

Roll call vote on the above motion:
Yea-Knepley, Clausing, Volkman, Haase
Nay-
**Yea-4 Nay-0. Motion Passed.**

**Approved**

September 21, 2020 Larr Etzler

Larr Etzler, Chairman